



# Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



EXCERPT FROM THE MINUTES OF THE 105<sup>TH</sup> REGULAR SESSION VIA ZOOM MEETING OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN HELD AT THE PROVINCE OF BATAAN ON OCTOBER 25, 2021

**PRESENT:**

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

**FIRST DISTRICT:**

- Hon. Benjamin C. Serrano, Jr., Board Member
- Hon. Jomar L. Gaza J.D., Board Member
- Hon. Reynaldo T. Ibe, Jr., Board Member
- Hon. Godofredo B. Galicia, Jr., M.D., Board Member
- Hon. Maria Khristine G. Dela Fuente, Board Member

SANGGUNIANG PANLALAWIGAN  
CAPITOL BATAAN

RELEASED  
RECORDS DIVISION  
NOV 15 2021

**SECOND DISTRICT:**

- Hon. Maria Margarita R. Roque, Board Member
- Hon. Manuel N. Beltran, Board Member
- Hon. Edgardo P. Calimbas, Board Member
- Hon. Jose C. Villapando, Sr., Board Member
- Hon. Romano L. Del Rosario, Board Member

- Hon. Doroteo M. Austria, Board Member (FABC President)
- Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)
- Hon. Precious D. Manuel, Board Member (SKF President)
- Hon. Rosita N. Sison, Board Member (IPM Representative)

**ABSENT:**

None

ORDINANCE NO. 17  
Series of 2021

APPROVING THE CREATION OF VARIOUS POSITIONS IN THE OFFICE OF THE PROVINCIAL ASSESSOR AND THE OFFICE OF THE PROVINCIAL VETERINARIAN – PROVINCE OF BATAAN.

Sponsored by: HON. NOEL JOSEPH L. VALDECAÑAS

WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, for the creation of various positions in the Offices in the Provincial Government of Bataan (PGB);

WHEREAS, attached to said request is the Certificate of Availability of Fund Sources issued by the Local Finance Committee which form as an integral part of this Ordinance;

WHEREAS, the Provincial Assessor's Office (PAO) is mandated to ensure that all laws and policies governing the appraisal and assessment of real

ALBERT S. GARCIA  
Provincial Governor

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properties for taxation purposes are properly executed to strengthen the capacity to conduct accurate appraisal for real properties and management of records; thus the creation of the following positions:

**1. Provincial Assessor's Office (PAO):**

- a. One (1) Supervising Administrative Officer, SG-22
- b. One (1) Administrative Assistant I, SG-7
- c. One (1) Administrative Aide IV, SG-4

WHEREAS, the Office of the Provincial Veterinarian (OPV) is tasked to improve animal welfare and promote healthy animal population as source of food;

WHEREAS, the OPV handles meat inspection in slaughterhouses and control of stray animals, livestock and poultry livelihood, including but not limited to technical support to Techno Demo Farm, breeding centers and multiplier farms and other veterinary services that will be enhanced through the creation of the following positions:

**2. Office of the Provincial Veterinarian:**

- a. Two (2) Farm Worker II, SG-4
- b. One (1) Farm Foreman, SG-6
- c. One (1) Animal Keeper III, SG-9
- d. One (1) Farm Supervisor, SG-8

WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds the same in order without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that:

SECTION 1. CREATION: The following positions are hereby created:

**1. Provincial Assessor's Office (PAO):**

- a. One (1) Supervising Administrative Officer, SG-22
- b. One (1) Administrative Assistant I, SG-7
- c. One (1) Administrative Aide IV, SG-4

**2. Office of the Provincial Veterinarian:**

- a. Two (2) Farm Worker II, SG-4
- b. One (1) Farm Foreman, SG-6
- c. One (1) Animal Keeper III, SG-9
- d. One (1) Farm Supervisor, SG-8

SECTION 2. FUNDING. The corresponding salaries and other benefits of the new positions shall be appropriated and incorporated in the Annual or Supplemental Budget of the Provincial Government of Bataan.

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Provincial Governor

SECTION 3. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts hereof, which shall remain and continue to be in full force and effect.


SECTION 4. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED and APPROVED this 25<sup>th</sup> day of October, 2021 in the City of Balanga.

APPROVED UNANIMOUSLY.

*Pranul Perain*


  
MA. LILIOSA B. OCONER  
Assistant Secretary to the SP

  
BENJAMIN C. SERRANO, JR.  
Board Member

  
JOMAR L. GAZA J.D.  
Board Member

  
REYNALDO T. IBE, JR.  
Board Member


  
GODOFREDO B. GALICIA, JR., M.D.  
Board Member

  
MARIA KRISTINE G. DELA FUENTE  
Board Member


  
MARIA MARGARITA R. ROQUE  
Board Member


  
MANUEL N. BELTRAN  
Board Member

  
EDGARDO P. CALIMBAS  
Board Member

  
JOSE C. VILLAPANDO, SR.  
Board Member

  
ROMANO L. DEL ROSARIO  
Board Member

  
DOROTEO M. AUSTRIA  
Board Member  
(FABC President)

  
NOEL JOSEPH L. VALDECAÑAS  
Board Member  
(PCL President)

  
ALBERT S. GARCIA  
Provincial Governor





PRECIOUS D. MANUEL  
Board Member  
(SKF President)




ROSITA N. SISON  
Board Member  
(IPM Representative)

ATTESTED:

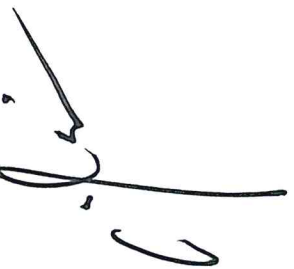


MA. CRISTINA M. GARCIA  
Vice Governor  
(Presiding Officer)

APPROVED:



ALBERT S. GARCIA  
Provincial Governor  
Date: 11-11-2021





Republic of the Philippines  
Province of Bataan  
**LOCAL FINANCE COMMITTEE**

**CERTIFICATE OF AVAILABILITY OF FUND SOURCES**

This is to certify that upon the review of the Local Finance Committee, the proposed Creation of Positions in the **Provincial Assessor's Office** is compliant with the provisions of Sec. 325 of Republic Act, No. 7160.

The proposed Creation of Positions are as follows:

- Proposed Creation:**
- (one) 1- Supervising Administrative Officer (Administrative Officer IV) (SG-22)
  - (one) 1- Local Assessment Operation Officer III (SG-18)
  - (one) 1- Statistician III (SG-18)
  - (one) 1- Statistician II (SG-15)
  - (one) 1- Administrative Officer II (SG-15)
  - (one) 1- Assessment Clerk III (SG-9)
  - (one) 1- Bookbinder III (SG-7)
  - (one) 1- Bookbinder II (SG-4)

Total Amount for the Requested Creation of Positions (per annum) - Php 4,781,562.05

However, due to our current financial situation, only the below-listed items/positions were prioritized to be funded for the fiscal year 2022. Moreover, necessary adjustments shall be made in certain positions in compliance with Local Budget Circular No. 137, or the Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition.

- LFC Approved for Funding:**
- (one) 1 - Supervising Administrative Officer (SG-22)
  - (one) 1 - Administrative Assistant I (SG-7)
  - (one) 1 - Administrative Aide IV (SG-4)


Total Amount for the Creation of All Positions (per annum) - Php 1,739,966.40

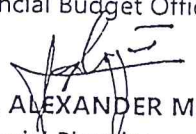
The above-enumerated positions shall be funded in the FY 2022 Annual Budget of the Province of Bataan, covering the period of January 1 to December 31, 2022, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 23<sup>rd</sup> day of August 2021 at The Bunker, Provincial Capitol, Balanga City, Bataan

**Local Finance Committee:**

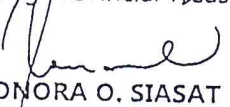
  
EDUARDO D. BANZON  
Provincial Budget Officer

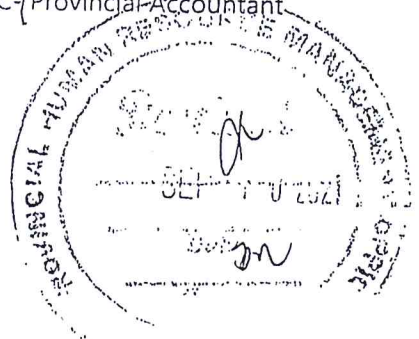
  
Engr. ALEXANDER M. BALUYOT  
Provincial Planning and Development Coordinator

Noted by:

  
ALBERT S. GARCIA  
Provincial Governor

  
ALICIA R. MAGPANTAY  
Acting Provincial Treasurer

  
LEONORA O. SIASAT  
OIC-Provincial Accountant



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Province of Bataan  
**LOCAL FINANCE COMMITTEE**

**CERTIFICATE OF AVAILABILITY OF FUND SOURCES**

This is to certify that upon the review of the Local Finance Committee, the proposed Creation of Positions in the **Provincial Veterinary Office** is compliant with the provisions of Sec. 325 of Republic Act. No. 7160.

The LFC hereby indorse the hereunder positions for inclusion in the Annual Budget FY 2022 and years thereafter.


- For Creation:**
- two (2) – Farm Worker II (SG-4)
  - one (1) – Farm Foreman (SG-6)
  - one (1) – Animal Keeper III (SG-9)
  - one (1) – Farm Supervisor (SG-8)


Total Amount for the Creation of Position (per annum) - Php 1,564,603.84

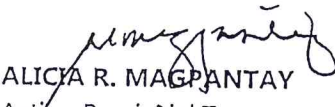
Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 23<sup>rd</sup> day of August 2021 at The Bunker, Provincial Capitol, Balanga City, Bataan

Local Finance Committee:

  
EDUARDO D. BANZON  
Provincial Budget Officer

  
Engr. ALEXANDER M. BALUYOT  
Provincial Planning and Development Coordinator

  
ALICIA R. MAGPANTAY  
Acting Provincial Treasurer

  
LEONORA O. SIASAT  
OIC- Provincial Accountant

Noted by:

  
ALBERT S. GARCIA  
Provincial Governor

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