



Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



EXCERPT FROM THE MINUTES OF THE 105TH REGULAR SESSION VIA ZOOM MEETING OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN HELD AT THE PROVINCE OF BATAAN ON OCTOBER 25, 2021

PRESENT:

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

FIRST DISTRICT:

Hon. Benjamin C. Serrano, Jr., Board Member
Hon. Jomar L. Gaza J.D., Board Member
Hon. Reynaldo T. Ibe, Jr., Board Member
Hon. Godofredo B. Galicia, Jr., M.D., Board Member
Hon. Maria Khristine G. Dela Fuente, Board Member

SECOND DISTRICT:

Hon. Maria Margarita R. Roque, Board Member
Hon. Manuel N. Beltran, Board Member
Hon. Edgardo P. Calimbas, Board Member
Hon. Jose C. Villapando, Sr., Board Member
Hon. Romano L. Del Rosario, Board Member

Hon. Doroteo M. Austria, Board Member (FABC President)
Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)
Hon. Precious D. Manuel, Board Member (SKF President)
Hon. Rosita N. Sison, Board Member (IPM Representative)

ABSENT:

None

ORDINANCE NO. 20
Series of 2021

APPROVING TO SCRAP AND BUILD POSITIONS IN THE PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE (PSWDO) AND THE PROVINCIAL TOURISM OFFICE – PROVINCE OF BATAAN.

Sponsored by: HON. NOEL JOSEPH L. VALDECAÑAS

WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, to scrap and build positions in the Provincial Social Welfare and Development Office (PSWDO) and the Provincial Tourism Office;

WHEREAS, the PSWDO is mandated to develop, implement and coordinate social protection and poverty reduction solutions for and with the poor, vulnerable and disadvantaged;

WHEREAS, the Provincial Tourism Office is mandated to encourage, promote and develop tourism as a major socio-economic activity to generate income and local employment;

ALBERT S. GARCIA
Provincial Governor

"EXCELLENT PUBLIC SERVICE TOWARDS A BETTER QUALITY OF LIFE FOR ALL"

WHEREAS, Art. 98 (1)(viii) of the IRR of RA 7160 or the Local Government Code of 1991 provides that the Sangguniang Panlalawigan as the legislative body of the province shall..... determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from provincial funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Provincial Government;

WHEREAS, attached to the request is a copy of the Certificate of Availability of Fund Sources, which form as an integral part of this Ordinance;

WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds the same in order, without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that:

SECTION 1. SCRAP AND BUILD POSITION. The following position(s) is hereby scrapped and created:

**Provincial Social Welfare and Development Office (PSWDO):
SCRAP (FROM):**

| Positions | Number | Salary Grade |
|------------------------------|--------|--------------|
| Administrative Assistant III | 1 | SG-9 |
| Statistician Aide | 1 | SG-4 |
| Administrative Aide III | 1 | SG-3 |

CREATION (TO):

| Positions | Number | Salary Grade |
|--------------------------|--------|--------------|
| Social Welfare Assistant | 4 | SG-8 |
| Social Welfare Aide | 8 | SG-4 |

Provincial Tourism Office:

SCRAP (FROM):

| Positions | Number | Salary Grade |
|--|--------|--------------|
| Provincial Government Assistant Department Head | 1 | SG-24 |

CREATION (TO):

| Positions | Number | Salary Grade |
|--------------------------------------|--------|--------------|
| Administrative Aide III | 1 | SG-3 |
| Senior Tourism Operations Officer | 1 | SG-18 |
| Tourism Operations Officer I | 1 | SG-11 |

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Provincial Governor

SECTION 2. FUNDING. The corresponding salaries and other benefits of the new positions shall be appropriated and incorporated in the Annual or Supplemental Budget of the Provincial Government of Bataan.

SECTION 3. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts hereof, which shall remain and continue to be in full force and effect.

SECTION 4. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED and APPROVED this 25th day of October, 2021 in the City of Balanga, Province of Bataan.

APPROVED UNANIMOUSLY".

We hereby certify to the correctness of the above-quoted resolution.

MA. LILIOSA B. OCONER
Assistant Secretary to the SP

BENJAMIN C. SERRANO, JR.
Board Member

JOMAR L. GAZA J.D.
Board Member

REYNALDO T. IBE, JR.
Board Member

GODOFREDO B. GALICIA, JR., M.D.
Board Member

MARIA KRISTINE G. DELA FUENTE
Board Member

MARIA MARGARITA R. ROQUE
Board Member

MANUEL N. BELTRAN
Board Member

EDGARDO P. CALIMBAS
Board Member

ALBERT S. GARCIA
Provincial Governor

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JOSE C. VILLAPANDO, SR.
Board Member

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ROMANO L. DEL ROSARIO
Board Member

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DOROTEO M. AUSTRIA
Board Member
(FABC President)

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NOEL JOSEPH L. VALDECAÑAS
Board Member
(PCL President)

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PRECIOUS D. MANUEL
Board Member
(SKF President)

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ROSITA N. SISON
Board Member
(IPM Representative)

ATTESTED:

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MA. CRISTINA M. GARCIA
Vice Governor
(Presiding Officer)

APPROVED:

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ALBERT S. GARCIA
Provincial Governor
Date: 11-11-2021

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Annex "A"

| Requesting Office | | | | LFC Approved | |
|---|------------------|---|----|---|----|
| ABOLITION OF POSITIONS | | | | ABOLITION OF POSITIONS | |
| Department/Office | No. of Positions | Position Title | SG | Position Title | SG |
| Provincial Agriculture Office | 1 | Aquaculturist II | 15 | Aquaculturist II | 15 |
| | 7 | Agricultural Technologist | 10 | Agricultural Technologist | 10 |
| | 4 | Administrative Aide IV (Clerk II) | 4 | Administrative Aide IV (Clerk II) | 4 |
| Total Available Appropriation for Abolition of Positions ----> Php 4,258,696.50 | | | | | |
| Provincial Tourism Office | 1 | Provincial Government Assistant Department Head | 24 | Provincial Government Assistant Department Head | 24 |
| Total Available Appropriation for Abolition of Positions ----> Php 1,608,668.00 | | | | | |
| Provincial Social Welfare and Development Office | 1 | Administrative Assistant III (Computer Operator II) | 9 | Administrative Assistant III (Computer Operator II) | 9 |
| | 1 | Statistician Aide | 4 | Statistician Aide | 4 |
| | 1 | Administrative Aide III (Clerk I) | 3 | Administrative Aide III (Clerk I) | 3 |
| Total Available Appropriation for Abolition of Positions ----> Php 902,188.00 | | | | | |

| Requesting Office | | | | LFC Approved | |
|---|------------------|---|----|-----------------------------------|----|
| CREATION OF POSITIONS | | | | CREATION OF POSITIONS | |
| Department/Office | No. of Positions | Position Title | SG | Position Title | SG |
| Provincial Agriculture Office | 2 | Engineer I | 12 | Engineer I | 12 |
| | 3 | Agriculturist I | 11 | Agriculturist I | 11 |
| | 1 | Aquacultural Technician II | 8 | Aquacultural Technician II | 8 |
| | 1 | Agricultural Technician II | 8 | Agricultural Technician II | 8 |
| | 1 | Farm Supervisor | 8 | Farm Supervisor | 8 |
| | 1 | Administrative Assistant II (Clerk IV) | 8 | Administrative Assistant II | 8 |
| | 1 | Aquacultural Technician I | 6 | Aquacultural Technician I | 6 |
| | 1 | Farm Worker II | 4 | Farm Worker II | 4 |
| | 1 | Administrative Aide IV (Driver II) | 4 | Administrative Aide IV | 4 |
| Total Amount for the Creation of Positions (per annum) ----> Php 4,292,015.35 | | | | | |
| Provincial Tourism Office | 1 | Administrative Aide III (Utility Worker II) | 3 | Administrative Aide III | 3 |
| | 1 | Senior Tourism Operations Officer | 18 | Senior Tourism Operations Officer | 18 |
| | 1 | Tourism Operations Officer I | 11 | Tourism Operations Officer I | 11 |
| Total Amount for the Creation of Positions (per annum) ----> Php 1,456,346.56 | | | | | |
| Provincial Social Welfare and Development Office | 4 | Social Welfare Assistant | 8 | Social Welfare Assistant | 8 |
| | 8 | Social Welfare Aide | 4 | Social Welfare Aide | 4 |
| Total Amount for the Creation of Positions (per annum) ----> Php 3,575,198.40 | | | | | |



Republic of the Philippines
Province of Bataan
LOCAL FINANCE COMMITTEE

CERTIFICATE OF AVAILABILITY OF FUND SOURCES

This is to certify that upon the review of the Local Finance Committee, the proposed Positions for Scrap and Build in the **Provincial Agriculture Office, Provincial Social Welfare and Development Office, and Provincial Tourism Office**, as reflected in the attached Annex "A" is compliant with the provisions of Sec. 325 of Republic Act. No. 7160.

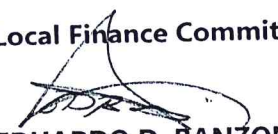
However, necessary adjustments shall be made in certain positions in compliance with Local Budget Circular No. 137, or the Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition.

The positions as shown in Annex "A" shall be funded in the FY 2022 Annual Budget of the Province of Bataan, covering the period of January 1 to December 31, 2022, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

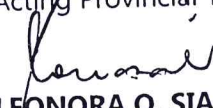
Issued this 23rd day of August 2021 at The Bunker, Provincial Capitol, Balanga City, Bataan

Local Finance Committee:


EDUARDO D. BANZON
Provincial Budget Officer


Engr. ALEXANDER M. BALUYOT
Provincial Planning and Development Coordinator


ALICIA R. MAGPANTAY
Acting Provincial Treasurer


LEONORA O. SIASAT
CIC- Provincial Accountant

Noted by:


ALBERT S. GARCIA
Provincial Governor