



# Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



EXCERPT FROM THE MINUTES OF THE 24<sup>TH</sup> SPECIAL SESSION OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN HELD AT THE SP SESSION HALL, THE BUNKER, CAPITOL COMPOUND, BALANGA CITY, BATAAN ON NOVEMBER 10, 2021

PRESENT:

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

FIRST DISTRICT:

- Hon. Benjamin C. Serrano, Jr., Board Member
- Hon. Jomar L. Gaza J.D., Board Member
- Hon. Reynaldo T. Ibe, Jr., Board Member
- Hon. Godofredo B. Galicia, Jr., M.D., Board Member
- Hon. Maria Khristine G. Dela Fuente, Board Member

SECOND DISTRICT:

- Hon. Maria Margarita R. Roque, Board Member
- Hon. Manuel N. Beltran, Board Member
- Hon. Edgardo P. Calimbas, Board Member
- Hon. Jose C. Villapando, Sr., Board Member
- Hon. Romano L. Del Rosario, Board Member
- Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)
- Hon. Precious D. Manuel, Board Member (SKF President)

ABSENT:

- Hon. Doroteo M. Austria, Board Member (FABC President) (On Leave)
- Hon. Rosita N. Sison, Board Member (IPM Representative)

ORDINANCE NO. 23  
Series of 2021

APPROVING TO SCRAP AND BUILD POSITIONS IN THE PROVINCIAL POPULATION OFFICE.

**Sponsored by: HON. NOEL JOSEPH L. VALDECAÑAS**

"WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, to scrap and build positions in the Provincial Population Office;

WHEREAS, the Provincial Population Office is mandated in carrying out measures to ensure the delivery of basic services and provision of adequate facilities with the integration of the population development principles in providing access to its services and facilities;

ALBERT S. GARCIA  
Provincial Governor

**"EXCELLENT PUBLIC SERVICE TOWARDS A BETTER QUALITY OF LIFE FOR ALL"**

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

RELEASED  
RECORDS DIVISION  
NOV 29 2021

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

WHEREAS, Art. 98 (1)(viii) of the IRR of RA 7160 or the Local Government Code of 1991 provides that the Sangguniang Panlalawigan as the legislative body of the province shall.... determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from provincial funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Provincial Government;

WHEREAS, attached to the request is a copy of the Certificate of Availability of Fund Sources, which form as an integral part of this Ordinance;

WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds same in order without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that:

SECTION 1. SCRAP AND BUILD POSITION. The following position(s) is hereby scrapped and created:

**Provincial Population Office  
SCRAP (FROM)**

Positions	Number	Salary Grade
Administrative Aide III	1	SG-3
Administrative Aide IV	1	SG-4

**CREATION (TO)**

Position	Number	Salary Grade
Administrative Assistant II (Electronics and Communications Equipment Technician II)	1	SG-8

SECTION 2. FUNDING. The corresponding salaries and other benefits of the new position shall be appropriated and incorporated in the Annual or Supplemental Budget of the Provincial Government of Bataan.

SECTION 3. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts hereof, which shall remain and continue to be in full force and effect.

SECTION 4. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED and APPROVED this 10<sup>th</sup> day of November, 2021, in the City of Balanga, Province of Bataan.

ALBERT S. GARCIA  
Provincial Governor

*[Handwritten signatures and initials on the left margin]*

*[Handwritten signatures and initials on the right margin]*

*[Handwritten signature]*

*[Handwritten signature]*


*[Handwritten mark]*

APPROVED UNANIMOUSLY".

MARY ANN R. DE JESUS, MPA  
OIC Secretary to the SP

  
BENJAMIN C. SERRANO, JR.  
Board Member

  
JOMAR L. GAZA J.D.  
Board Member

  
REYNALDO T. IBE, JR.  
Board Member

  
GODOFREDO B. GALICIA, JR., M.D.  
Board Member

  
MARIA KRISTINE G. DELA FUENTE  
Board Member

  
MARIA MARGARITA R. ROQUE  
Board Member

  
MANUEL N. BELTRAN  
Board Member

  
EDGARDO P. CALIMBAS  
Board Member

  
JOSE C. VILLAPANDO, SR.  
Board Member

  
ROMANO L. DEL ROSARIO  
Board Member

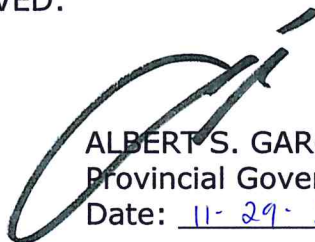
  
NOEL JOSEPH L. VALDECAÑAS  
Board Member  
(PCL President)

PRECIOUS D. MANUEL  
Board Member  
(SKF President)

ATTESTED:

  
MA. CRISTINA M. GARCIA  
Vice Governor  
(Presiding Officer)

APPROVED:

  
ALBERT S. GARCIA  
Provincial Governor  
Date: 11-29-2021





Republic of the Philippines  
Province of Bataan  
**LOCAL FINANCE COMMITTEE**

## CERTIFICATE OF AVAILABILITY OF FUND SOURCES

This is to certify that upon the review of the Local Finance Committee, the proposed Positions for Scrap and Build in the **Provincial Population Office** is compliant with the provisions of Sec. 325 of Republic Act. No. 7160.

The proposed Scrap and Build of Positions are as follows:

For Abolition:                    one (1) – Administrative Aide III (Clerk I) (SG-3)  
                                           one (1) – Administrative Aide IV (Clerk II) (SG-4)  
                                           Total Available Appropriation for Abolition of Positions – Php 540,496.70

Proposed Creation:            one (1) – Electronics and Communication Equipment Technician II (SG-8)  
                                           Total Amount for the Creation of Position (per annum) – Php 339,718.70

However, necessary conversion to Generic Position Title shall be made in compliance with Local Budget Circular No. 137, or the Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition.


**LFC Approved for Funding:** one (1) Administrative Assistant II (SG-8)

The above-mentioned position shall be funded in the FY 2022 Annual Budget of the Province of Bataan, covering the period of January 1 to December 31, 2022, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 22<sup>nd</sup> day of September, 2021 at the The Bunker, Provincial Capitol, Balanga City, Bataan

**Local Finance Committee:**

  
**EDUARDO D. BANZON**  
Provincial Budget Officer

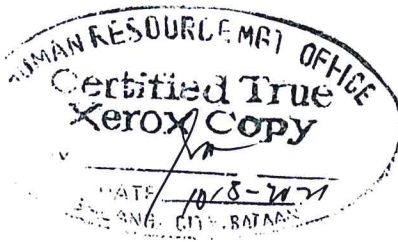
  
**Engr. ALEXANDER M. BALUYOT**  
Provincial Planning and Development Coordinator

  
**ALICIA R. MAGPANTAY**  
Acting Provincial Treasurer

  
**LEONORA O. SIASAT**  
OIC- Provincial Accountant w/

Noted by:

  
**ALBERT S. GARCIA**  
Provincial Governor



*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten mark*