



Sangguniang Panlalawigan

BATAAN CAPITOL, BALANGA CITY



EXCERPT FROM THE MINUTES OF THE 109TH REGULAR SESSION
VIA ZOOM MEETING OF THE SANGGUNIANG PANLALAWIGAN OF BATAAN
HELD AT THE PROVINCE OF BATAAN ON NOVEMBER 22, 2021

PRESENT:

Hon. Ma. Cristina M. Garcia, Vice Governor and Presiding Officer

FIRST DISTRICT:

- Hon. Benjamin C. Serrano, Jr., Board Member
- Hon. Jomar L. Gaza J.D., Board Member
- Hon. Reynaldo T. Ibe, Jr., Board Member
- Hon. Godofredo B. Galicia, Jr., M.D., Board Member

SECOND DISTRICT:

- Hon. Maria Margarita R. Roque, Board Member
- Hon. Manuel N. Beltran, Board Member
- Hon. Edgardo P. Calimbas, Board Member
- Hon. Jose C. Villapando, Sr., Board Member
- Hon. Romano L. Del Rosario, Board Member

- Hon. Doroteo M. Austria, Board Member (FABC President)
- Hon. Noel Joseph L. Valdecañas, Board Member (PCL President)
- Hon. Precious D. Manuel, Board Member (SKF President)
- Hon. Rosita N. Sison, Board Member (IPM Representative)

ABSENT:

Hon. Maria Khristine G. Dela Fuente, Board Member

ORDINANCE NO. 26
Series of 2021


APPROVING TO SCRAP AND BUILD POSITIONS IN THE VICE GOVERNOR'S OFFICE AND THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN MEMBERS.

Sponsored by: HON. NOEL JOSEPH L. VALDECAÑAS

WHEREAS, the Sangguniang Panlalawigan is in receipt of a request from the Provincial Governor, Hon. Albert S. Garcia, to scrap and build positions in the Office of the Vice Governor and the Office of the Sangguniang Panlalawigan Members as endorsed by the Provincial Human Resources Management Office;

WHEREAS, the Sangguniang Panlalawigan is composed of the Vice Governor as Presiding Officer, regular elected Members and appointed Sectoral Representatives and, as the legislative body of the Province, is mandated to enact ordinances, approve resolutions, and appropriate funds for the general welfare of the province and its inhabitants as provided for by the Local Government Code of 1991 or RA 7160;


ALBERT S. GARCIA
Provincial Governor



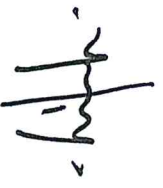


"EXCELLENT PUBLIC SERVICE TOWARDS A BETTER QUALITY OF LIFE FOR ALL"







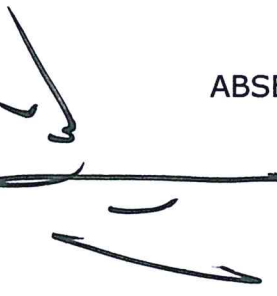


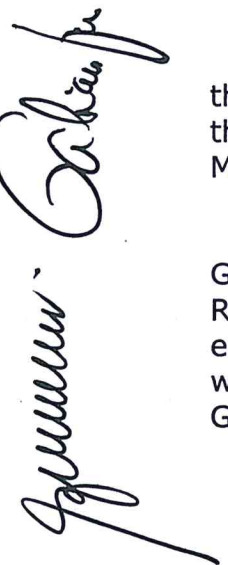












WHEREAS, Art. 98 (1)(viii) of the IRR of RA 7160 or the Local Government Code of 1991 provides that the Sangguniang Panlalawigan as the legislative body of the province shall.... determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from provincial funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the provincial government;

WHEREAS, the request to allow to scrap and build positions, as herein requested, is necessary to establish a stronger and more effective Sangguniang Panlalawigan which is the partner of the Local Chief Executive in attaining its development goals for the Province;

WHEREAS, attached to the request is a copy of the Certificate of Availability of Fund Sources and computation of budgetary requirement, which form as integral parts of this Ordinance;

WHEREAS, upon review and deliberation, the Sangguniang Panlalawigan finds the same in order, without prejudice to relevant laws, rules and regulations;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan, in a session duly assembled that:

SECTION 1. SCRAP AND BUILD POSITION. The following position(s) is hereby scrapped and created:

Sangguniang Panlalawigan

SCRAP

Positions	Number	Salary Grade
Administrative Assistant I	2	SG-7
Administrative Aide III	2	SG-3

**CREATION/BUILD (New Co-terminous)
(For each of the Board Members)**

Positions	Number	Salary Grade
Security Agent I	3	SG-8
Driver II	1	SG-4

ALBERT S. GARCIA
Provincial Governor

Handwritten signature: Pura in Prawal

Handwritten signature: Lilihi

Handwritten signature: M. Garcia

Handwritten signature: Garcia

Handwritten signature: Garcia

8

Handwritten signature: TMTA

Handwritten signature: Garcia

Handwritten signature: Garcia

Handwritten signature

Handwritten signature

Office of the Provincial Vice Governor

Positions	Number	Salary Grade
Executive Assistant II	1	SG-17
Private Secretary II (Senior Administrative Asst. III)	1	SG-15
Executive Assistant I	1	SG-14
Private Secretary I (Administrative Asst. V)	1	SG-11
Security Officer I	1	SG-11
Security Agent I	2	SG-8

Planned

Phase 2

SECTION 2. FUNDING. The corresponding salaries and other benefits of the new positions shall be funded in the FY 2022 Annual Budget of the Province of Bataan.

SECTION 3. SEPARABILITY CLAUSE. If any part of this Ordinance is declared not valid, unconstitutional or unlawful, such declaration shall not affect or impair the remaining provisions, sections or parts hereof, which shall remain and continue to be in full force and effect.

SECTION 4. EFFECTIVITY CLAUSE. This Ordinance shall take effect after ten (10) days from the date copy hereof is posted in a bulletin board at the entrance of the Provincial Capitol Building and in at least two (2) other conspicuous places.

ENACTED and APPROVED this 22nd day of November, 2021 in the City of Balanga, Province of Bataan.

APPROVED UNANIMOUSLY.

MARY ANN R. DE JESUS, MPA
OIC Secretary to the SP

BENJAMIN C. SERRANO, JR.
Board Member

JOMAR L. GAZA I.D.
Board Member

REYNALDO T. IBE, JR.
Board Member

GODOFREDO B. GALICIA, JR., M.D.
Board Member

ALBERT S. GARCIA
Provincial Governor

Final

Final

Final

[Signature]


[Signature]

[Signature]

[Signature]

[Signature]



MARIA MARGARITA R. ROQUE
Board Member


MANUEL N. BELTRAN
Board Member


EDGARDO P. CALIMBAS
Board Member


JOSE C. VILLAPANDO, SR.
Board Member


ROMANO L. DEL ROSARIO
Board Member


DOROTEO M. AUSTRIA
Board Member
(FABC President)


NOEL JOSEPH L. VALDECAÑAS
Board Member
(PCL President)



PRECIOUS D. MANUEL
Board Member
(SKF President)


ROSITA N. SISON
Board Member
(IPM Representative)

ATTESTED:


MA. CRISTINA M. GARCIA
Vice Governor
(Presiding Officer)

APPROVED:


ALBERT S. GARCIA
Provincial Governor
Date: 12-07-2021





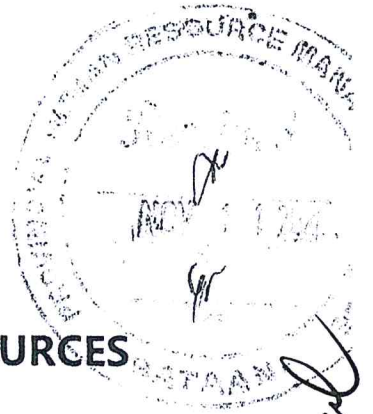








Republic of the Philippines
Province of Bataan
LOCAL FINANCE COMMITTEE



CERTIFICATE OF AVAILABILITY OF FUND SOURCES

This is to certify that upon the review of the Local Finance Committee, the proposed Positions for Scrap and Build in the **Sangguniang Panlalawigan** is compliant with the provisions of Sec. 325 of Republic Act. No. 7160.

The proposed Scrap and Build of Positions are as follows:

For Abolition: two (2) – Administrative Assistant I (SG-7)
Two (2) – Administrative Aide III (SG-3)

Total Available Appropriation for Abolition of Positions – **Php 1,451,362.88**

For Creation: One (1) - Executive Assistant II (SG-17)
One (1) - Private Secretary II (SG-15)
One (1) - Executive Assistant I (SG-14)
One (1) - Private Secretary I (SG-11)
One (1) – Security Officer I (SG-11)
Forty-four (44) - Security Agent I (SG-8)
Fourteen (14) - Driver II (SG-4)


Total Amount for the Creation of Position (per annum) - **Php 21,575,290.24**

The above-enumerated positions shall be funded in the FY 2022 Annual Budget of the Province of Bataan, covering the period of January 1 to December 31, 2022, and years thereafter.

Further, the total appropriation for Personal Services of the Provincial Government of Bataan for FY 2022 will not exceed the forty-five percent (45%) of the total annual income from regular sources realized in the next preceding fiscal year.

Issued this 8th day of October 2021 at The Bunker, Provincial Capitol, Balanga City, Bataan

Local Finance Committee:

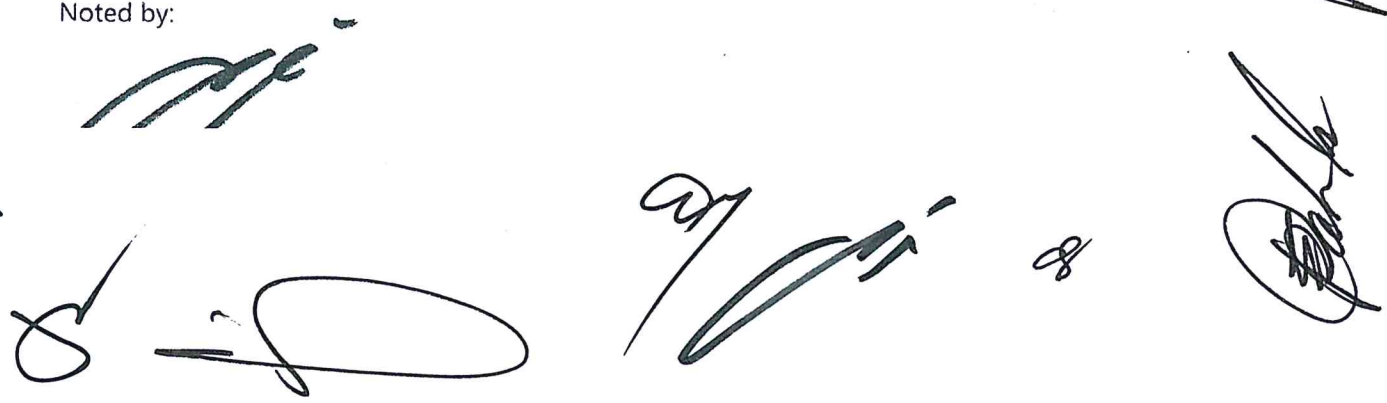

EDUARDO D. BANZON
Provincial Budget Officer


Engr. ALEXANDER M. BALUYOT
Provincial Planning and Development Coordinator


ALICIA R. MAGRANTAY
Acting Provincial Treasurer


LEONORA O. SIASAT
OIC- Provincial Accountant

Noted by:



Handwritten initials: TMS

Handwritten signature: J... - L...

Handwritten signature: Banzon

Handwritten initials: M

[Handwritten signature]

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Position:	Administrative Assistant I (SG-7)	Administrative Assistant I (SG-7)	Administrative Aide III (SG-3)	Administrative Aide III (SG-3)				
Monthly Salary:	17,899.00	17,899.00	14,125.00	14,125.00				
ANNUAL SALARY	214,788.00	214,788.00	169,500.00	169,500.00				
PERA	24,000.00	24,000.00	24,000.00	24,000.00				
Clothing	6,000.00	6,000.00	6,000.00	6,000.00				
14th month pay	17,899.00	17,899.00	14,125.00	14,125.00				
Year End Bonus	17,899.00	17,899.00	14,125.00	14,125.00				
Cash Gift	5,000.00	5,000.00	5,000.00	5,000.00				
Life and Retirement Contribution	25,774.56	25,774.56	20,340.00	20,340.00				
Pag-ibig HDMF	1,200.00	1,200.00	1,200.00	1,200.00				
Philhealth	492.22	536.97	423.75	423.75				
ECC	1,200.00	1,200.00	1,200.00	1,200.00				
Vacation & Sick Leave	25,878.03	25,878.03	20,421.66	20,421.66				
	340,130.82	340,175.56	276,336.41	276,336.41				
TOTAL	1,232,977.19							

OFFICE OF THE PROVINCIAL VICE GOVERNOR
BUDGETARY REQUIREMENT AT 3RD TRANCHE OF SSL 5 (FOR CREATION)

Position:	Executive Assistant II (SG-17)	Private Secretary II (SG-16)	Executive Assistant I (SG-14)	Private Secretary I (SG-11)	Security Officer I (SG-11)	Security Agent I (SG-9)	Security Agent I (SG-9)
Monthly Salary:	41,508.00	35,097.00	32,321.00	25,439.00	25,439.00	18,998.00	18,998.00
ANNUAL SALARY	498,096.00	421,164.00	387,852.00	305,268.00	305,268.00	227,976.00	227,976.00
PERA	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00
Clothing	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
14th month pay	41,508.00	35,097.00	32,321.00	25,439.00	25,439.00	18,998.00	18,998.00
Year End Bonus	41,508.00	35,097.00	32,321.00	25,439.00	25,439.00	18,998.00	18,998.00
Cash Gift	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Life and Retirement Contribution	59,771.52	50,539.68	46,542.24	36,632.16	36,632.16	27,357.12	27,357.12
Pag-ibig HDMF	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Philhealth	1,141.47	1,052.91	969.63	763.17	763.17	569.94	569.94
ECC	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Vacation & Sick Leave	60,011.48	50,742.58	46,729.09	36,779.22	36,779.22	27,466.95	27,466.95
	739,436.47	631,093.17	584,134.96	467,720.55	467,720.55	358,766.01	358,766.01
TOTAL	3,607,637.71						

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]