



5. Assistance To Proponents/investors (Exploratory Talks)

Facilitation, assistance, participation, or attendance to the exploratory talks with the investors

Office or Division: Bataan Public-Private Partnership and Investment Center / Local Economic Development and Investment Promotion Division

Classification: Complex

Type of Transaction: G2B - Government to Business Entity

Who may avail: Investor

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
N/A		N/A		
CLIENTS STEPS	AGENCY ACTION	FEES TO BE PAID	PRO-CESSING TIME	PERSON RESPONSIBLE
1. Sends request letter to email or to our office	1. Reviews and forwards the letter to LEDIP Office.	None	1 hour	<i>Administrative Assistant III or Project Development Officer I or Administrative Officer I</i> Local Economic Development and Investment Promotion Division
2. Waits for the reply email	2. Prepares and sends a reply email re: the request meeting	None	1 day	<i>Project Development Officer I</i> Local Economic Development and Investment Promotion Division
3. Participates in the meeting	3. Prepares the presentation materials and presents the PPP Programs and PPP Process of Bataan to the investors	None	3 days	<i>Project Development Officer II or Project Development Officer I</i> Local Economic Development and Investment Promotion Division
TOTAL:		None	4 days, 2 hours	