



5. Provision of Tilapia Fingerlings

Brief Description: Tilapia fingerlings is given for free to backyard fishpond to encourage fishpond operators to produce fish for personal consumption and to increase fish production in the province.

Office / Division: Office of the Provincial Agriculturist / Fishery Development Division

Classification: Simple

Type of Transaction: G2C - Government to Citizen

Who may avail: Backyard fishpond operators with area of 1,000 square meters and below and residing in Bataan

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Request slip (1 original copy)		OPA-Fisheries Development Division		
CLIENTS STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submits request to the Office of the Provincial Agriculturist	1. Receives request for molasses/ soil ameliorant liquid root exudates	None	5 minutes	<i>Aquaculturist II, Farm Worker II, Farm Worker I</i> Fisheries Development Division
2. Gives information on fishpond size and location	2.1. Conducts site validation of fishpond to be stocked with tilapia fingerlings	None	15 minutes	<i>Aquaculturist II, Farm Worker II, Farm Worker I</i> Fisheries Development Division
None	2.2. Briefs fishpond operator on availment procedure of tilapia fingerlings and set schedule for pick-up of tilapia fingerlings	None	15 minutes	<i>Aquaculturist II, Farm Worker II, Farm Worker I</i> Fisheries Development Division
3. Prepares fishpond ready for stocking	3.1. Conditions tilapia fingerlings in hapa net	None	2 days	<i>Farm Worker II, Farm Worker I</i> Fisheries Development Division
None	3.2. Packs tilapia fingerlings in plastic bag	None	1 hour	<i>Farm Worker II, Farm Worker I</i> Fisheries Development Division
None	3.3. Provides technical know-how on proper acclimatization of fish to prevent stress and mortality	None	15 minutes	<i>Farm Worker II, Farm Worker I</i> Fisheries Development Division
4. Picks-up/receives tilapia fingerlings	4. Releases tilapia fingerlings to client	None	5 minutes	<i>Farm Worker II, Farm Worker I</i> Fisheries Development Division
TOTAL:		None	2 days, 1 hour, 55 minutes	