



4. Assistance to Students and Researchers

Assists students and researchers with their study by providing necessary information about Bataan

Office or Division:	Office of the Provincial Tourism Officer / Planning, Product Development and Marketing Division	
Classification:	Simple	
Type of Transaction:	G2C - Government to Citizen	
Who may avail:	Students and Researchers	
	CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
	None	None



CLIENTS STEPS	AGENCY ACTION	FEES TO BE	PROCESSING TIME	PERSON RESPONSIBLE
1. Requests necessary tourism data needed for research.	1. Receives and approves the letter of request and provides information on the methods of research and use of the requested data.	None	15 minutes	<i>Tourism Operations Officer I Planning, Product Development and Marketing Division</i>
2. Conducts interview.	2. Answers set of questions given by the student/ researcher and provides other necessary data needed.	None	45 minutes	<i>Tourism Operations Officer I Planning, Product Development and Marketing Division</i>
TOTAL:		None	1 hour	