



<b>10. Payment of Annual Fixed Tax</b>	
Tax to be collected to every truck, van or any motor vehicle used by the manufacturers, producers, wholesalers, dealers or retailers in delivery or distribution of distilled spirit, fermented liquors, soft drinks, cigars and cigarettes, meat, dairy products and other products as may be determined by the Sangguniang Panlalawigan, to sales outlets or consumers, wether directly or indirectly, within the province. The tax and fee shall be due and payable on or before 20th of January, annually, if not paid within the time specified, additional 25% surcharge shall be imposed.	
<b>Office or Division:</b>	Office of the Provincial Treasurer / Collection Division / Office, Field Collection
<b>Classification:</b>	Simple
<b>Type of Transaction:</b>	G2B- Government to Business Entity
<b>Who may avail:</b>	Deliver Truck/Van Owners
<b>CHECKLIST OF REQUIREMENTS</b>	<b>WHERE TO SECURE</b>
Registration Certificate of Vehicle (1 original)	Deliver Truck/Van Owner



CLIENTS STEPS	AGENCY ACTION	FEES TO BE PAID	PRO-CESSING TIME	PERSON RE-SPONSIBLE
1. Presents the vehicle's Registration Certificate to counter 2 to 5 and waits to be called. (for office payment)  * Presents the vehicle's Registration Certificate to field collector (for field payment)	1. Checks the previous year's payment in the records of payment maintained by the collection division	None	5 minutes	Computer Operator I / Revenue Collection Clerk III Collection Division Office, Field Collection
2. None	2. Prepares the official receipt (Accountable Form 51).	None	3 minutes	Computer Operator I / Revenue Collection Clerk III Collection Division Office, Field Collection
3. Pays the corresponding fee.	3. Receives payment and issues the official receipt (AF 51)	<b>on or before 20th day of January:</b> PHP 605 - for 6 wheeler trucks and below PHP 1,100 - for other kind of trucks <b>after 20th day of January</b> PHP 756.25 - for 6 wheeler trucks and below PHP 1,375 - for other kind of trucks	2 minutes	Computer Operator I / Revenue Collection Clerk III Collection Division Office, Field Collection
<b>TOTAL:</b>		<b>on or before 20th day of January:</b> PHP 605 - for 6 wheeler trucks and below PHP 1,100 - for other kind of trucks <b>after 20th day of January</b> PHP 756.25 - for 6 wheeler trucks and below PHP 1,375 - for other kind of trucks	<b>10 minutes</b>	
Payment of Annual Fixed Tax is covered under Bataan Revenue Code of 2023 Article M, Section 75				